Conference Facilities 2023

CAVENDISH HOTEL

Daily Delegate Rate

Minimum numbers **8 delegate's** £75.00 per person and includes Arrival tea, coffee and pastries Mid- morning coffee and cookies 2 course hot and cold buffet lunch Afternoon, tea, coffee and cake Mineral water Screen (if required) Flip chart Room hire

24-Hour Delegate Rate

Minimum numbers **8 delegates** £283.00 per person and includes Arrival, tea, coffee and pastries Mid-morning coffee and cookies 2-course hot and cold buffet lunch Afternoon, tea, coffee and cake Mineral water Flip chart Screen (if required) Room hire

3-course Gallery dinner Double for single accommodation Full Cavendish Breakfast

(£323.00 Superior/Inn Rooms)

Room Hire

Boardroom / Private Dining Room

£100.00 Half day - £170.00 Full day

Boardroom / Private Dining Room

£20.00 per hour

Maximum capacities

Private Dining Room Boardroom style-10 Theatre style 15 **Boardroom** Boardroom style- 18 Theatre style 20

£90.00 per day £6.85 per person POA £29.00 to £41.25 per person

Numbers and Policy

The final number of guests attending must reach us seven working days prior to arrival allowing a maximum reduction of 10% in the numbers originally booked and confirmed. Accounts for the whole event must be settled on departure unless credit facilities have been previously arranged. Should you need to cancel your booking and we are able to re-let the space to a comparable function no cancellation charges will be levied. However if we are unable to do so we then reserve the right to charge as stated below.

Re-booking within 30 days will waive the estimated charge.

One month prior to arrival – 50% of anticipated revenue Two weeks prior to arrival – 75% of anticipated revenue One week prior to arrival – 100% of anticipated revenue

Please refer to the full Terms and Conditions included with this information

All prices are inclusive of VAT. A 5% service levy is added to all accounts for distribution directly to staff Baslow, Derbyshire Tel: 01246 582311 EMAIL: reception@cavendishbaslow.co.uk WEBSITE: www.cavendishbaslow.co.uk

Data Projector Tea or coffee with biscuits Working lunch (Clients choice) Finger Buffets